



TANK Board of Directors Meeting

May 12, 2021

Call to Order: 5:30 p.m. via Zoom conference

ATTENDANCE, Board Members:

- Brian Ellerman, Chair
- Ed Kuehne, Vice-Chair
- Tim Donoghue
- Laura Thompson
- Dave Sogar
- Scott Guenther
- Bill Voelker
- Gina Rittinger

ATTENDANCE, Staff/Other:

- Andrew Aiello, General Manager
- Mike Duncan, Legal Counsel
- Gina Douthat, Deputy General Manager
- Sean O’Leary, Director of Operations
- Bill Hock, Director of Maintenance
- Alex Fuchs, Director of Finance

AUDIENCE RECOGNITION:

Mr. Ellerman noted that staff will be monitoring the comments section of the Facebook Live event. Staff will relay questions to the Board throughout the meeting. **See summary below.**

APPROVAL OF MINUTES:

Motion to approve the April 14, 2021 Board Minutes.

Motion: Tim Donoghue
 Second: Dave Sogar
 Discussion: None
 Action: **Motion Passed**, Unanimously

REPORTS:

March FY 2021 Financial Statements

Mr. Fuchs reported for TFY21 year-to-date, total TANK ridership is down 51.6% from last year. When compared to March of last year, Fixed Route Transit ridership was down 24.7%, while Demand Response Transit ridership gained 11.7%.

Passenger revenue was \$120,746 more than the monthly budgeted amount and TANK operated \$76,001 under operating budget for March. Year-to-date, TANK continues to run



under budget by \$1,661,030 and is using \$2,303,091 less in operating assistance than budgeted for the year-to-date.

Bus Service Level Update

Mr. Aiello provided an update on bus service levels. He reminded the Board that TANK was experiencing a driver shortage in February and March which resulted in forced overtime for operators and a lack of service reliability for the customer. A temporary service reduction was put into place on April 3rd. Since that date, operator overtime has stayed within tolerable levels, there is no longer forced work on off-days, and service reliability for the customer is back to 100%. We will continue to keep hiring in an effort to return to full service levels as soon as possible.

Mr. Aiello noted that fixed-route bus operator numbers are now placed in a prominent place on the monthly TANK Targets Metrics sheet. This will allow the Board to see where we are relative to our workforce target every month.

Mr. Donoghue wanted to remind everyone that as TANK hires employees, they go through a four to six-week thorough safety and training program before operating in public service.

Safety Statistics

Mr. O’Leary reported that there were 7.3 preventable collisions per 400,000 miles in April 2021. All collisions were minor in nature. We continue to work with our Safety Committee on promoting safety and conducting training throughout the organization.

FY 2022 Budget Update

Mr. Aiello reported that the second version of the Draft TANK Budget for FY22 was delivered to the County Administrators. Campbell County Fiscal Court has already approved the budget request and the other two Counties have provided favorable feedback as this point. We plan to bring this budget as final to the next Board meeting.

Collective Bargaining Agreement with ATU Local 628 (ACTION)

Mr. Aiello informed the Board that TANK staff was able to reach a tentative agreement with ATU Local 628. The three-year labor agreement was within budget and within the authority discussed with the Board. The union membership voted overwhelmingly to approve the agreement (about 70% voted in favor of the contract).

Recommend that the TANK Board of Directors authorize staff to approve the three-year Collective Bargaining Agreement with ATU Local 628.

- Motion: Tim Donoghue
- Second: Bill Voelker
- Discussion: None
- Action: **Motion Passed**, Unanimously



General Manager’s Report

Mr. Aiello informed the Board that staff has been receiving a lot of requests for new service recently. Most of these requests are coming from employers, wanting access to bus service as a means to recruit employees. We have been informing the requesters that TANK will not be able to consider expanding service until we have first fully restored our regular service.

OLD BUSINESS:

Service Change Threshold for Board Approval

Mr. Aiello reminded the Board that this is a follow-up on a discussion held at the March meeting of the TANK Board of Directors. The discussion concerned Board approval of service changes. It was understood that staff routinely makes minor adjustments to the service, but at what point would (or should) a service change require formal approval? The Board requested staff to research the issue, review applicable policies/procedures, and report back to the Board. Mr. Aiello referred to a memo in the packet.

TANK’s approved Title VI plan already establishes a reasonable, objective threshold for defining a major service change; it also requires Board approval if that threshold is exceeded. Therefore, TANK staff would not recommend creating a second threshold, but using the existing Title VI Program as the guiding document. The Board agreed.

NEW BUSINESS:

None.

GENERAL COUNSEL’S REPORT:

None.

AUDIENCE RECOGNITION:

Ms. Douthat reported that there are no comments from the public.

ADJOURN:

Motion to adjourn the meeting.

Motion: Bill Voelker
Second: Ed Kuehne
Discussion: None
Action: **Motion Passed**, Unanimously, 5:58 p.m.